



Eccleston C.E. Primary School
Let Our Light Shine

Presentation Policy

Teaching, Learning and Personnel Committee

Reviewed: Spring 2018

Approved by Teaching, Learning and Personnel Committee:
Spring 2018

Approved by Full Governing Board: Spring 2018

Signed by Chair of Governors:

Review Date: Spring 2021

GENERAL

- All work is dated and titled from Y2 - Y6
- DUMTUMS will be used in all exercise books from Y4-Y6 (Date, underline, miss a line, title, underline, miss a line, start)
- Class 2 will always write the date and the learning objective
- Rulers will be used for **ALL** straight lines
- Start a new page if there is insufficient space on previous page
- Years 3-6 will use black handwriting pen (NOT biro) and Year R - 2 will use pencil. Year 2 pupils will move onto using a pen when they are ready
- Self and peer assessment will be completed in purple pen (The Purple Polishing Pen)

MATHS

- DUMTUMS - date in figures
- One digit per square
- Pencil to be used in Maths - rubbers can be used at the teacher's discretion

ENGLISH

- DUMTUMS - date will usually be written in words but can be written in figures for children who work at a slow pace
- The number of a question will be written in the margin when appropriate
- Handwriting should be neat, legible and joined when appropriate. This includes appropriate formation of numbers.